

**MINUTES OF THE MEETING OF  
THE BOARD OF TRUSTEES  
Wednesday, December 18, 2013 at 7 PM**

A meeting of the Board of Trustees of the Incorporated Village of Head-of-the-Harbor was held on Wednesday, December 18, 2013 at 7 PM at the Village Hall located at 500 North Country Rd, St. James, NY 11780. Those present were the following members Deputy Mayor Heiko H. Folkerts, Trustees Judith C. Ogden, Douglas A. Dahlgard and Daniel W. White. Also in attendance this evening Village Attorney; Anthony B. Tohill, Village Clerk; Margaret O'Keefe and Patricia Mulderig; Treasurer. Not in attendance this evening, Mayor Natale J. Tartamella.

**1. Deputy Mayor – Heiko H. Folkerts:**

- The Deputy Mayor convened the public hearing on this 18th day of December 2013, at 7:00 P.M., at Village Hall, 500 North Country Road, St. James, New York, to consider the adoption of the tentative 2014/2015 Village Budget. Copies of said budget were made available to the public. Discussion ensued reading the proposed 2014/2015 Village Budget in the amount of \$1,752,895.93 with a tax rate of \$22.38 per \$100 of assessed value. Explanatory materials will remain on display at Village Hall. Resident Mr. Guigliano posed question regarding the increases in expenses, reductions in revenue, numerous state mandates, and potential courses of action. The Board thanked the many residents that attended the hearing and encouraged continued participation. It was, upon motion by Trustee Dahlgard, second by Trustee Ogden and unanimously adopted:  
**RESOLUTION #123-13**  
**RESOLVED**, to close the public hearing on the 2014/2015 budget.
- It was upon motion by Trustees Dahlgard, second by Trustee White and unanimously adopted:  
**RESOLUTION #124-13**  
**RESOLVED**, to authorize the Deputy Mayor, Heiko H. Folkerts to sign in his official capacity the annual maintenance agreement for the Village Hall HVAC system with B & R Plumbing & Heating in the amount of \$434.00.
- **Minutes of November 20, 2013 7 PM** meeting of the Board of Trustees were presented. It was, upon motion by Trustee Dahlgard, second by Trustee White and unanimously adopted:  
**RESOLUTION #125-13**  
**RESOLVED**, to adopt the minutes of the above referenced meeting as presented.
- **Minutes of November 20, 2013 work session** of the Board of Trustees, which convened at 8:45 PM, were presented. It was, upon motion by Trustee Dahlgard, second by Trustee Ogden, and unanimously adopted:  
**RESOLUTION #126-13**  
**RESOLVED**, to adopt the minutes of the above referenced meeting as presented.

**2. Legal – Anthony B. Tohill, Esq.:**

- It was, upon motion by Trustee Folkerts, second by Trustee Ogden and unanimously adopted:  
**RESOLUTION #127-13**  
**RESOLVED**, the village clerk is hereby authorized and directed to post and publish a public hearing on Local Law (Intro.) #1 of 2014, “A LOCAL LAW AMENDING VILLAGE CODE § 153-3 STOP AND YIELD SIGNS”. Said hearing is to be held on Wednesday, January 15, 2014 at 7 PM, time then in effect, at Village Hall, 500 North Country Rd., St. James New York 11780.
- It was, upon motion by Trustee Folkerts, second by Trustee Ogden and unanimously adopted:  
**RESOLUTION #128-13**  
**RESOLVED**, the village clerk is hereby authorized and directed to post and publish a public hearing on Local Law (Intro.) #2 of 2014, “A LOCAL LAW AMENDING VILLAGE CODE § 165-23(B)(3)(D)”. Said hearing is to be held on Wednesday, January 15, 2014 at 7 PM, time then in effect, at Village Hall, 500 North Country Rd., St. James New York 11780.

**3. Highway Department- J. Ted Naughton, Commissioner:**

- Highway Department fared well in the recent winter storms.

**4. Financials – Patricia Mulderig, Treasurer:**

- Report submitted to the Board.
- It was, upon motion by Trustee Dahlgard, second by Trustee White and unanimously adopted:

**RESOLUTION #129-13**

Adjustments to tax assessments received from the Town of Smithtown subsequent to the acceptance of the tax rolls.

**RESOLVED**, to authorize and direct the Village Treasurer to refund the taxes as per the successful grievances as follows:

<u>LOT</u>	<u>HOMEOWNER</u>	<u>ASSESSOR'S DATE</u>	<u>CURRENT ASSESSMENT</u>	<u>CORRECTED ASSESSMENT</u>	<u>DIFFERENCE</u>	<u>2013/2014 ADJUSTMENT</u>
19	REINHARDT, DIANE - 19 THE CHASE	8-Oct-13	13750	13000	(750)	(160.28)
12.5	ELHELBAWI, HOSSNI 6 MEADOW GATE WEST	9-Oct-13	17555	15360	(2,195)	(469.07)
12	PIPIA, MARLA 12 THE CHASE	9-Oct-13	16250	15360	(890)	(190.19)
13	MICH, WM & KATHLEEN 18 EMMETT DR, S.B.	4-Dec-13	36580	32000	(4,580)	(978.75)
30.6	TARTAMELLA, LINDA 4 WETHERILL LA	4-Dec-13	13200	11460	(1,740)	(371.84)
ASSESSMENT ADJUSTMENTS - DECEMBER 18, 2013						(2,170.12)

- It was, upon motion by Trustee Ogden, second by Trustee Dahlgard and unanimously adopted:  
**RESOLUTION #130-13**  
**RESOLVED**, to adopt Abstract #126647 through and including 126654 in the total amount of \$36,163.11.

**5. ARB, ECB, ZBA- Gerard Harris, Building Inspector:**

- Several applications were reviewed.
- 1 Zoning Board of Appeals hearing in December; 1 pending for January.

**6. Planning Board- Harlan Fischer, Chair:**

- No meeting in December, 1 application currently being reviewed by consultants.

**7. Police Department –Martin J. Thompson, Chief:**

- No accidents occurred in Head of the Harbor during the winter storms; several in the surrounding area.
- Deer population discussed. DEC to be invited to give a seminar in January.

**8. Joint Coastal Commission- Gary Silverman:**

- The Joint Coastal Commission would like to express its request and consent of the appointment of Ms. Michele Wiedersum to fill the current vacancy on said commission. It was, upon motion by Trustee Dahlgard, second by Trustee Ogden and unanimously adopted:  
**Resolution #131-13**  
**RESOLVED**, to appoint Michele Wiedersum to the Joint Coastal commission for a term of 2 years.
- Trustee Ogden discussed the recent grant she wrote requesting funds through NYS DEC's Urban Forestry program and requested that the JCC become involved in a tree inventory and management plan.

**9. Deputy Mayor – Heiko H. Folkerts**

- Proposed 2014/2015 **Village Budget** in the amount of \$1,752,895.93 with a tax rate of \$22.38 per \$100 of assessed value. It was, upon motion by Trustee Dahlgard, second by Trustee White and unanimously adopted:  
**Resolution #132-13**  
**RESOLVED**, to adopt the 2014/2015 Village Budget.

It was, upon motion by Trustee Dahlgard, second by Trustee Ogden, and unanimously adopted, to move to executive session to discuss personnel. No action taken. It was, upon motion by Trustee White, second by Trustee Dahlgard, and unanimously adopted, to move back to public session.

- It was upon motion by Trustee Ogden, second by Trustee Dahlgard and unanimously adopted:  
**RESOLUTION #133-13**  
**A RESOLUTION AMENDING THE EMPLOYEE POLICY MANUAL**  
**WHEREAS**, the Inc Village of Head of the Harbor adopted an employee benefits manual on the 26th day of October 2010, and  
**WHEREAS**, the Board wishes to amended such policy to reflect salaries are approved during the annual budget, and  
**WHEREAS**, overtime shall be paid at a rate of time and one-half subject to approval of the Board of Trustees,  
**NOW THEREFORE BE IT RESOLVED**, The Board does hereby adopt said amendments to the policy as presented, effective January 1, 2014 and such policy will be affixed to the official minutes.

There being no other matters to be brought before the Board; it was, upon motion by Trustee Ogden, second by Trustee Dahlgard and unanimously adopted, to adjourn the meeting at 8:35 PM.

Respectfully Submitted,

*Margaret O'Keefe*

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Margaret O'Keefe  
Village Clerk